



বাংলাদেশ উন্নয়ন গবেষণা প্রতিষ্ঠান

BANGLADESH INSTITUTE OF DEVELOPMENT STUDIES

No-20.08.0000.200.32.213.23.439

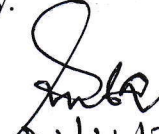
Date: 21 December 2023

Office Order

The undersigned is directed to state that the Bangladesh Institute of Development Studies (BIDS) has approved Ex-Bangladesh Leave in favour of Mr. Md. Toufikul Islam, Administrative Officer (Scale of Pay Tk. 16,000-38,640/-, 10th Grade) for personal visit to India from 23 December 2023 to 24 December 2023 or a nearest suitable date. He will avail Earned Leave (with full pay) during this period. The terms and conditions are mentioned below:

- He will leave Dhaka for India on 22 December 2023 or a nearest suitable date and return to Dhaka on 25 December 2023 or a close to it.
- He will draw his pay and allowances in local currency. No part of his salary will be paid in foreign currency during the period.
- All expenses will be borne by him. There will be no financial involvement of the Government of Bangladesh in this regard.
- He will not be allowed to stay abroad more than the approved period.

This sanction letter is issued with the approval of the competent authority.


21/12/2023
(Subash Chandra Saha)

Secretary (a.i)

Phone: 02-58160455

e-mail: secretary@bids.org.bd

No-20.08.0000.200.32.213.23

Date: 21 December 2023

Copy forwarded for kind information and necessary action to (Not according to Seniority):

- H.E the High Commissioner, High Commission of the People's Republic of Bangladesh in Kolkata, India (By Bag)
- H.E the High Commissioner, Indian High Commission in Bangladesh, Dhaka
- Director, Benapole Land Port Authority, Jashore
- IT Manager (a.i), BIDS, Dhaka. (with request to publish in website)
- Chief Accountant, BIDS, Dhaka
- Mr. Md. Toufikul Islam, Administrative Officer, BIDS, Dhaka
- PS to DG, BIDS, Dhaka (for kind information to DG, BIDS)
- Personal Assistant to Secretary, BIDS, Dhaka (for kind information to Secretary, BIDS)
- Personal File.

(Subash Chandra Saha)

Secretary (a.i)

Phone: 02-58160455

e-mail: secretary@bids.org.bd